The Visual Multimedia 4th Edition is presented with a tree structure. The 17 themes at the top of the structure are divided into subthemes, then into subjects and subsubjects. These levels of increasing detail provide access to the some 2,300 content screens of the dictionary.

To move from one level of the tree to another, just click on a thumbnail, a disc, or another title in the navigation bar.
The themes, subthemes, subjects, and subsubjects in The Visual Multimedia 4th Edition are represented by thumbnails, which provide access to the content of the dictionary.

Levels of the tree
Click on the main menu or on a level title to access the table of contents for this level.

The levels of the tree are also represented by superimposed discs. A click on one of these discs provides access to the desired level.

Main menu

Subtheme
A rectangle around a thumbnail indicates that it leads to a content screen in the dictionary. If this content is spread over several screens, the number of screens is given in the upper right-hand corner.

Theme

Thumbnail
You can navigate in the dictionary by clicking on the thumbnails.

Term
When you click on a term, its label, the information box associated with it, appears. To select a term in the index, click on it while holding down the [alt] key.

When there are small discs around a thumbnail, this means that it leads to another navigation level. The number of discs corresponds to the number of subdivisions of this level.
The navigation bars contain various buttons that let you move quickly from one screen to another and to access various software functions.

**TOP BAR**
- **Level titles**: The level titles indicate the position in the dictionary structure.
- **Main menu**: Click on a level title or on the main menu to access the table of contents for this level. If you click and hold, the table of contents will display as a pull-down menu.

**Three types of icons identify the destination screens:**
- Multiple-content screen
- Navigation screen
- Content screen

**BOTTOM BAR**
- **Display options and exercises**: Click on this button to open the display options and exercises menu.
- **Quit**
- **Languages**
- **Help**
- **Forward and back**: These buttons let you go forward or back one screen within the theme you are looking at.
- **Image zoom**: This button appears when a zoom-in view of the illustration displayed on screen is available.
The Visual Multimedia 4th Edition offers some 2,300 content screens, through which users can view the dictionary's illustrations, as well as the associated vocabulary and definitions.

When a subject's content is spread over several screens, the screens are numbered. Click on one of these numbers to access the corresponding screen.

**Term**
When you click on a term, its label appears. When term used in Quebec is different from the one used in France, the Quebec term is presented in italics after the French term.

**Label**
The label supplies the translation of the term into the other languages, the term's definition, and a list of references to associated subjects.

**Word gender**

**Skip**
A thumbnail appears at the bottom of the screen when another image shows the element illustrated from another point of view. Click on the thumbnail to access this image.

**Link**
When you click on a link, a detailed illustration of the element you have pointed to displays.

**Pronunciation**
Click on this button to hear how the term is pronounced. You may also hear the pronunciation of the active term by pressing the space bar.
The dictionary button, at the bottom of the screen, opens the display options and exercises menu. Use it to change the way the content is displayed and to access the Visual’s five exercises.

**Image Only Mode**
In "Image Only" mode, only the illustration appears, without vocabulary tags.

**Image with Rules Mode**
In "Image with Rules" mode, the illustration appears with its vocabulary.

**Image with Dots Mode**
In "Image with Dots" mode, only the vocabulary tags appear. To show the term associated with a tag, simply slide the cursor over the tag. If the screen has several illustrations, slide the cursor over one illustration to show its name.

Display options and exercises menu button
The display mode may be changed from a navigation or content screen.
Click on the zoom button for an enlarged view of 100 illustrations in The Visual Multimedia 4th Edition.

**Zoom button**
The zoom button appears in the top navigation bar when an illustration can be enlarged. Click on this button to see a zoom-in view of a portion of the current illustration.

**Thumbnail screen**
A thumbnail view of the illustration lets you move the zoom frame.

**Zoom frame**
It surrounds the portion of the illustration that is enlarged on screen. To move the frame, click on it and slide it to the portion of the illustration that you would like to see.

The view returns to normal when you select an exercise.
The favorites window lets you keep up to 36 content or navigation screens in memory so you can return to them later.

- Click on this button to delete all favorites.
- Click on the "+" button to add the current screen to the favorites list.
- Click on the "-" button to delete the selected favorite.
- Slide the cursor over the thumbnail of a favorite and the name of the associated screen will appear.
- To change the order of the favorites list, click on the thumbnail of a favorite and move it to the desired spot.
- Use the arrows to go forward or back by one screen in the favorites list.

When a list is imported, its name is displayed at the top of the window. This name is erased when the list is modified.

- Click on this button to save the favorites list on the hard disk.
- Click on this button to open a list of favorites already saved on the hard disk.
- Click on the thumbnail of a favorite to select it. Double-click on a thumbnail to close the favorites window and display the screen associated with this thumbnail.
- Click on this button to close the favorites window and save the changes.
- Click on this button to close the favorites window and display the screen associated with the selected thumbnail.

To open the favorites window, click on the heart button in the top navigation bar.
The history button automatically keeps in memory the last 36 content screens consulted.

- Click on a thumbnail to select it. Double-click on a thumbnail to close the history window and display the screen associated with this thumbnail.
- Click on this button to close the history window.
- Click on this button to close the history window and display the screen associated with the selected thumbnail.
- Use the arrows to navigate among the most recent content or navigation screens consulted.
- To open the history window, click on the clock button in the top navigation bar.
You can use the index to quickly find a term or an illustration in the dictionary by following the steps below:

1) Type the first letters of the search word.
2) Select the search word in the word list.
3) Select a term in the list of terms.
4) Select an illustration in the illustration list.
5) Click on the "Go" button to access the content screen associated with the selected illustration.

From the dictionary, you may access the index in three ways:

1) Type the first characters of the search word (wait until the index is displayed before typing the subsequent characters)
2) Click on a term while pressing the [alt] key
3) Click on the magnifying glass button in the top navigation bar
The Visual Multimedia 4th Edition includes five interactive exercises that help with mastering the vocabulary in the dictionary's content screens.

The index becomes inactive when an exercise is selected.

To return to the dictionary, open the display options and exercises menu, then select one of the three display modes.

The display options and exercises menu lets you select an exercise.

Display options and exercises menu button
Access the list of exercises by clicking on this button from a navigation or content screen.

Put It In Its Place
Click on this button to study the vocabulary on the current content screen before beginning the exercise.

Study button
Click on this button to begin the exercise.

Cancel button
Click on this button to return to dictionary mode.

Activate button
Click on this button to enter exercise mode. An exercise bar will appear along the bottom of the next content screen you visit. The exercise mode does not change any of the navigation screens.
The goal of the exercise is to place the terms appearing at the bottom of the screen in the correct place.

To place a term, simply slide it to the correct box or click directly on the correct box. When a term is placed correctly, a new term appears at the bottom of the screen until all the terms have been placed in the correct place.

Click on this button to skip the current term and return to it later.

They display the number of successful tries out of the total number of tries for the current exercise.
The goal of the exercise is to click on the box corresponding to the term pronounced.

The player must click on the box corresponding to the term pronounced. When the player clicks correctly, the term is displayed and a new term is pronounced, until all the terms on the screen are displayed.

**Box**

**Display options and exercises menu button**

**Listen Again button**
Click on this button to hear the term pronounced again.

**Statistics**
They display the number of successful tries out of the total number of tries for the current exercise.

**Skip button**
Click on this button to skip the current term and return to it later.
The goal of this exercise is to type in order the mixed-up letters of the words that appear in a box on screen.

Scrambled term
Input field

The player types in the correct term here. An initial capital letter must be used for proper nouns only.

Box

Validate button
Click on this button to validate the term entered. If the term is correct, the box disappears and the correct term remains displayed. A new box appears, until all the terms on the screen have been unscrambled.

Correct term

Display options and exercises menu button

Click on this button to display the first missing letter or to replace the incorrect first letter of the term to be unscrambled. The player has the right to as many clues as the term has words. There is a one-point penalty for each extra clue requested.

Statistics
They display the number of successful tries out of the total number of tries for the current exercise.

Clue button
Skip button
Click on this button to skip the current term and return to it later.
The goal of the exercise is to enter the correct term in the box that appears on screen.

**Input field**
The player enters the correct term here. An initial capital letter must be used for proper nouns only.

**Box**

**Validate button**
Click on this button to validate the term entered. If the term is correct, the box disappears and the correct term remains displayed. A new box appears, until all the terms on the screen have been found.

**Correct term**

**Display options and exercises menu button**

**Clue Button**
Click on this button to display the first missing letter or to replace the incorrect first letter of the term to be solved. The player has the right to as many clues as the term has words. There is a one-point penalty for each extra clue requested.

**Skip button**
Click on this button to skip the current term and return to it later.

**Statistics**
They display the number of successful tries out of the total number of tries for the current exercise.
The goal of the exercise is to type the term pronounced into the box that appears on screen.

**Input field**
The player enters the term pronounced here. An initial capital letter must be used for proper nouns only.

**Box**

**Validate button**
Click on this button to validate the term entered. If the term is correct, the box disappears and the correct term remains displayed. A new box appears, until all the terms on the screen have been entered correctly.

**Correct term**

**Listen Again button**
Click on this button to hear the term pronounced again.

**Display options and exercises menu button**

**Clue button**
Click on this button to display the first missing letter or to replace the incorrect first letter of the term pronounced. The player has the right to as many clues as the term has words. There is a one-point penalty for each extra clue requested.

**Skip button**
Click on this button to skip the current term and return to it later.

**Statistics**
They display the number of successful tries out of the total number of tries for the current exercise.
The languages menu and the language-preference window let you change the interface display language on the software as well as the dictionary terms and definitions. They also let you change the size of the font in the labels.

**LANGUAGES MENU**

Click on the name of a language to select the display language for the terms in the screens.

Click on "Language Preferences" to open the language-preference window.

**Languages menu button**

Click on the flag button in the bottom navigation bar to open the languages menu.

**LANGUAGE-PREFERENCE WINDOW**

This window presents a numbered list of the languages displayed in the term labels. It also lets you change the software interface language and the size of the font used in the labels.

**LANGUAGE CHOICES**

This small menu lets you replace one language with another in the language-preference window.

You can limit the number of languages displayed by choosing "None" at one or several places.

Click on the arrow to open the language choices.

The speaker icon indicates that pronunciation is available for this language.

Click on this button to close the language-preference window and save the changes.
<table>
<thead>
<tr>
<th>FUNCTION</th>
<th>Mac</th>
<th>Windows</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main menu</td>
<td>command-D</td>
<td>control-D</td>
</tr>
<tr>
<td>Change the corresponding language</td>
<td>command-1 to 8</td>
<td>control-1 to 8</td>
</tr>
<tr>
<td>Hear the pronunciation of the active term</td>
<td>space bar</td>
<td>space bar</td>
</tr>
<tr>
<td>Change the display mode of the content screens</td>
<td>command-A</td>
<td>control-A</td>
</tr>
<tr>
<td>Go forward one screen in the current theme</td>
<td>command-shift-&gt;</td>
<td>control-shift-&gt;</td>
</tr>
<tr>
<td>Go back one screen in the current theme</td>
<td>command-shift&lt;-</td>
<td>control-shift&lt;-</td>
</tr>
<tr>
<td>Go back one screen in the history</td>
<td>command-&lt;</td>
<td>control-&lt;</td>
</tr>
<tr>
<td>Go forward one screen in the history</td>
<td>command-&gt;</td>
<td>control-&gt;</td>
</tr>
<tr>
<td>Go forward one screen in the favorites list</td>
<td>command-0</td>
<td>control-0</td>
</tr>
<tr>
<td>Go back one screen in the favorites list</td>
<td>command-9</td>
<td>control-9</td>
</tr>
<tr>
<td>Open favorites</td>
<td>command-B</td>
<td>control-B</td>
</tr>
<tr>
<td>Add the screen to favorites</td>
<td>command-K</td>
<td>control-K</td>
</tr>
<tr>
<td>Open history</td>
<td>command-G</td>
<td>control-G</td>
</tr>
<tr>
<td>Open index</td>
<td>command-I</td>
<td>control-I</td>
</tr>
<tr>
<td>Help</td>
<td>F1</td>
<td>F1</td>
</tr>
<tr>
<td>Print*</td>
<td>command-P</td>
<td>control-P</td>
</tr>
<tr>
<td>Export*</td>
<td>command-E</td>
<td>control-E</td>
</tr>
<tr>
<td>Quit</td>
<td>command-Q</td>
<td>control-Q or</td>
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<tr>
<td></td>
<td></td>
<td>alternate-F4</td>
</tr>
</tbody>
</table>

*The images are printed or exported as they are displayed on the screen. Therefore, choose the display mode you prefer before printing or exporting.